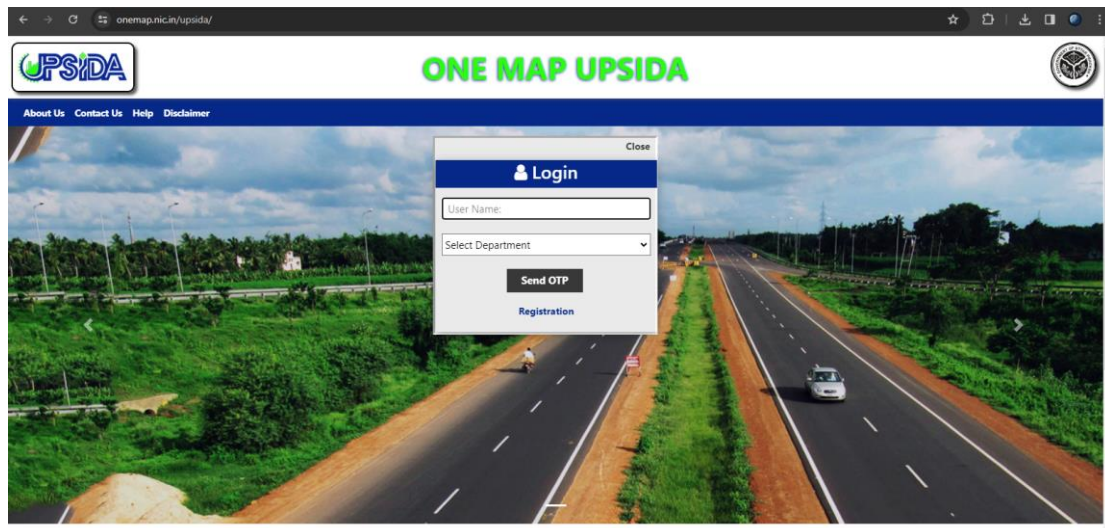# OneMap UPSIDA GIS Portal

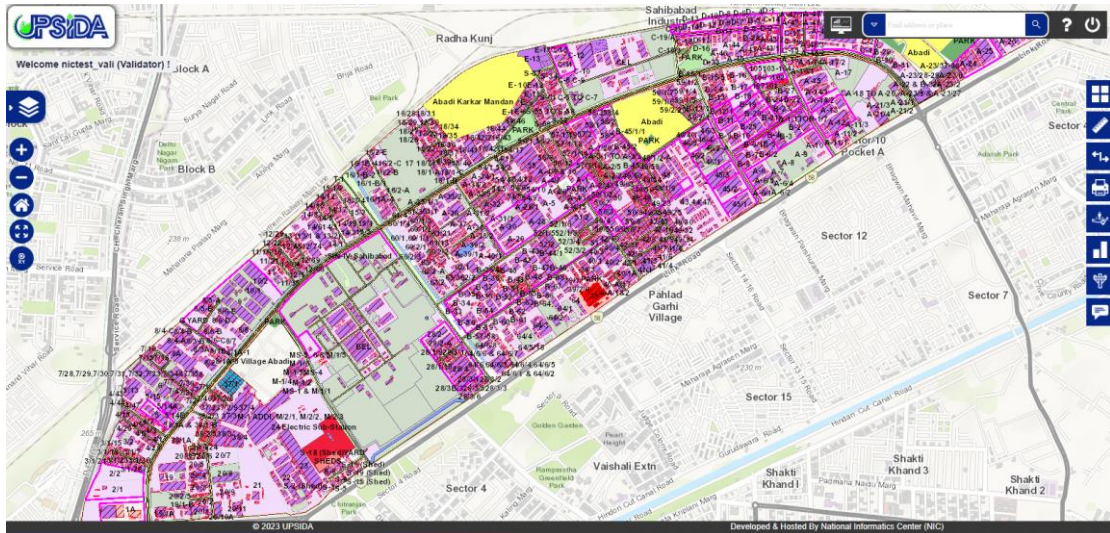# (Work Contract Creation Help Manual)

GIS Portal:

- A Validator assigned with the 'Engineering' department should login with their credentials (username and department) from the home page of the application.
- Upon successfully submitting for OTP, user must enter the OTP received on his mobile number to login into the portal.

Map View:

- User will be redirected to the map page once login is successful to his industrial area, where user can see the module for work contract.

- Hovering over work contract module, user can select 'Create Work Contract' button to view the creation module.

Create Work Contract:
- Validator should type the work contract ID for creating work contract.

- Validator can use "Draw Extent" button to view editing tools to draw the extent for the work contract. Add, Move, delete buttons will be shown for editing.

- If the validator already drawn the boundary for the work contract, only move and delete button will be shown and fill form will also be shown.
- If the work contract form is filled already then, no button for editing will be shown.
- After clicking add, user will be prompted to draw the extent for the work contract.

- User can use move and delete buttons to move and delete the drawn feature respectively.
- Once draw is completed, user will be prompted to fill form for the work contract in Work Contract Form page.

- Industrial area and work contract ID will be automatically filled based on the user.
- All the other fields should be filled by the user. Also, user should select a JE/Contractor populated from the same industrial area for the work contract.
- User can select multiple work type and their corresponding multiple work sub types.
- After filling the form, user should click Create button to create the work contract.